

GARDNERVILLE TOWN BOARD

FINAL AGENDA

May 4, 2004

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, May 4, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Fire Station, Gardnerville Post Office, Raley's Market, Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. **ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.**

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

NOTICE RE: NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Mike Philips**
- **Approval of the Agenda**
- **Approval of Previous Minutes-April 6, 2004 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

TOWN BOARD PROCLAMATIONS AND AWARDS

1. Discussion and possible action on Proclamation No. 2004-04 recognizing the 100th Anniversary of the Record Courier (approx 5 minutes).
2. Presentation of a Minden Town Board Proclamation to the Town in recognition of Gardnerville's 125th Birthday (approx 5 minutes).
3. Recognition of Town field maintenance staff for assisting with the installation of a new flagpole at the Garden Cemetery by the Carson Valley Lions Club (approx 5 minutes).
4. Discussion and possible action on presentation of awards for the 125th Town Birthday Essay Contest (approx 15 minutes).

CONSENT CALENDAR

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

- **Motion to approve consent calendar.**

TOWN DEPARTMENTS

5. Approve Health and Sanitation Monthly Report
6. Approve Public Works Monthly Report

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7. Approve Parks and Recreation Monthly Report
8. Approve Town application for a Special Event/Street Closure for a Carson Valley Days Friday night parking lot party with dee-jay during the 94th annual Carson Valley Days scheduled for, submitted by The French Bar.
9. Recommend approval of the Douglas County Outdoor Festival Entertainment Event application to the Board of County Commissioners for the above agenda item.
10. Approve Town application for a Special Event/Street Closure for a Carson Valley Days Friday night parking lot party with dee-jay during the 94th annual Carson Valley Days scheduled for, submitted by McDuffy's Tavern.
11. Recommend approval of the Douglas County Outdoor Festival Entertainment Event application to the Board of County Commissioners for the above agenda item.

CORRESPONDENCE

12. Correspondence received by Town.

TOWN MANAGER

13. Approve Claims for April 2004
14. Approve budget transfers.
15. Approve Cottonwood slough cleanup between SR 756 and Senior Center for flood mitigation purposes

NEVADA LEAGUE OF CITIES AND MUNICIPALITIES

16. Legislative Committee update

ADMINISTRATIVE AGENDA

IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT

TOWN ATTORNEY

17. Monthly Report of Activities (approx 5 minutes).
18. Discussion and possible action on a Town sidewalk maintenance, repair, and replacement policy including a possible cost-sharing element (approx 20 minutes).
19. Discussion and possible action on a Town building use and fees policy (approx 15 minutes).

TOWN ENGINEER

20. Update on Town projects (approx 5 minutes).
21. Discussion and possible action on acceptance of improvements, Arbor Gardens Phase 4, (approx 5 minutes).
22. Discussion and possible action on acceptance of Main Street Lighting improvements, Bid No. 2003-06, Curtis and Sons Construction, Inc., note completion of contract and approve final pay request (approx 5 minutes).

TOWN MAINTENANCE FOREMAN

23. Monthly Report of Activities-verbal (approx 5 minutes).

TOWN MANAGER

24. Monthly report of Activities (approx 5 minutes)

125TH BIRTHDAY YOUTH WEEKEND MAY 15 AND 16

125TH BIRTHDAY CLUB WEEKEND MAY 22 AND 23

NEXT REGULAR TOWN BOARD MEETING JUNE 8, 2004